



Museum of the Cariboo Chilcotin

1660 B Broadway Ave S.

Williams Lake, BC V2G 2W4

Collections Donation Form

Please print legibly the information below.

Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

Attach photographs of the item(s) you wish to donate with the filename: Objectname_1, Objectname_2, etc., or physical copies such as photographs.

| Object(s) Name | Description and History |
|----------------|-------------------------|
| | |
| | |

Please allow the collections committee a minimum of 4 weeks to meet and discuss the object(s). This form does not guarantee that the object(s) will be brought into the permanent collection.

The above named donor(s) hereby certify that he/she/they possess clear and unrestricted legal title to the object(s) described in to this Agreement and hereby relinquish all right, title, and interest in the same object(s) for the purpose of making an unrestricted gift of the object(s) to The Museum of the Cariboo Chilcotin.

As outlined in the Collections Policy of the Museum of the Cariboo Chilcotin, which is in accordance with the Museums Association of British Columbia's best practices for collections management, all donations are considered outright and unconditional gifts to be used at the Museum's discretion.

Completion and submission of this document by, or on behalf of, the donor(s) confirms that the donor(s) has read the following criteria, agrees to the terms of the donation, and confirms that the Object(s) meets the Museum's guidelines for acquisition:

- 1) related to the Museum's Mission and its strategic goals;
- 2) in acceptable condition and of permanent and durable material and construction;
- 3) of established and unquestioned provenance;
- 4) is within the Museum's capability to provide adequate conservation, care and maintenance; and
- 5) the Museum's current intent is to hold the Object permanently or for as long as the Object retains physical integrity or usefulness.

All acquisitions are to be outright and unconditional. The Museum cannot guarantee that objects donated will be placed or remain on display, or that they will be exhibited or stored intact as a single collection. In addition, please be aware that curatorial decisions made during cataloging of new collections may result in objects being deemed more appropriate for use in our education department, for display, or to deaccessioned.

Donation(s) Approval

I, the undersigned, being the lawful owner of the object(s) listed above, hereby transfer by gift/sale my full title to and interest in the same to the Museum of the Cariboo Chilcotin Society forever. The object(s) may be placed, loaned, or disposed of, in such manner as the museum staff and directors may deem advisable and in accordance with museum policy. The museum is not obligated to maintain the object(s) on display.

Donor's Signature: _____

Date: _____

Accepted for Museum: _____